

**MINUTES OF A MEETING OF ARNCOTT PARISH COUNCIL HELD ON 2<sup>nd</sup>  
FEBRUARY 2016 IN THE VILLAGE HALL AT 7.30PM**

**PRESENT:** John Cooper (in the chair), Lee Savidge, Martin Byrne, and Paul Wilson

**APOLOGIES:** Tim Hallchurch (OCC) David Hughes (CDC)

**ALSO PRESENT:** Representatives of S and S Motors (planning applicants)

**125. Declarations of Interest**

The Chairman declared an interest in the planning application by S and S Motors.

**126. Minutes of the Last Meeting**

The minutes of the meeting held on 5<sup>th</sup> January 2016 were agreed as drawn.

**127. Matters discussed at earlier meetings**

Cllr Byrne agreed to send the information required for the application to the Cambridge Building Society and reported that the outside plug will be installed during the current month.

The Chairman has given instructions for Steve Monger to refurbish the village Noticeboards and construct a new one for Orchard Close and reported that the bollards around the War memorial had now been installed.

A gardener has been approached to take on the maintenance of the War memorial garden, but indicated that she did not have capacity currently.

It was reported that contact has now been made with Bus Shelters Ltd who make solid panels for their bus shelters. It was agreed that the Council would refurbish the shelters at the Village green and in Lower Arccott and consider options with regard to the shelter outside the Village Hall. Cllr Wilson agreed to obtain details from the company of their replacement parts, which Councillors will discuss before the next Parish Council meeting.

The Clerk was asked to chase CDC for confirmation that the rubble at the back of the former playground in Woodpiece Road will be removed.

### **128. Highway and Footpath matters**

Police have visited to monitor the vehicles parked on the corner of Woodpiece Road, and are reported to have removed one car parked on the corner overnight.

A representative of TVPA has agreed to attend the Parish Council meeting in March to discuss the formation of the Parish Council's Community Speedwatch group.

CLlr Byrne agreed to see if he could obtain quotes for 10 hi visibility vests.

The Clerk was asked to order some Speedwatch signs and a Speed Gun.

### **Road repairs**

OCC have sprayed reported potholes, and confirmed that the missing kerb will be repaired. OCC have confirmed that they have now adopted Orchard Close, and the broken street light has now been fixed.

The fence around the Playground has now been fixed, but the wooden fence from Buchanan Road to Murcott road requires attention. The Clerk was asked to refer the matter to OCC as it was considered likely to be a highway fence.

There is dog fouling between Buchanan Road and Woodpiece Road, and on the grass from Woodpiece Road to the playing field. The Parish Council agreed to look at the location of existing and extra dog bins to alleviate the problem.

The Council agreed that an additional build out is required by St George's barracks, and the Clerk was also asked to request that OCC moves the 30mph signs to coincide with the Arncott village sign.

The Clerk was asked to ask Mr Dempsey to change the location of the dog bin to closer to the Village Hall, and to order another bin to be placed by the bus stop outside the Tally Ho.

### **129. Motocross**

A Meetings schedule is now on the Parish Council's web site.

### **130. SSE Resilience Fund**

The Clerk agreed to draft a paragraph asking for volunteers to attend defibrillator/first aid training as funded by the resilience Grant.

### **131. Planning Applications**

- Redevelopment of site for the erection of nine new 2-storey open market dwellings, with associated parking spaces and upgraded access

S & S Motors Rear Of 63 Ploughley Road Arncott Bicester OX25 1NY

Ref. No: 15/02353/OUT

The Planning Consultant representing S and S Motors attended the meeting to explain the current application which had been developed after discussion with CDC's planners, following proposed amendments to CDC's development Framework to encourage use of brownfield sites. He explained that the owners of the property did not propose to move away from the Village and employment opportunities would be relocated.

The Parish Council expressed concerns:-

1. A similar application in August by the Tally Ho had been rejected; the council would like to understand why the planning reasons for the application of development to the rear of the Tally Ho did not also apply to the S and S Motors site
2. Concerns at potentially increased flooding risks for neighbouring properties . Although the meeting was told that flooding on this side of the Ploughley Road is not an issue, local residents have expressed concern that their land is already prone to standing water and they did not want any new development to exacerbate this. The Parish Council has been aware of flooding issues in this area for many years – and would like an assurance that mitigation measures would be put into place to ensure that there was no increase in flooding either for adjoining properties or the highway.
3. The Parish Council also had concerns about the indicated parking arrangements. They felt there was not enough parking (particularly for visitors to the development) and for vehicles (refuse lorries, delivery

vehicles or emergency vehicles) serving the development. The Parish Council had consistently raised issues with developments on the Ploughley Road that led to vehicles being parked on the Ploughley Road itself for a period of time.

The Clerk was asked to raise these concerns with CDC as the Parish Council's response.

- Conservatory to the rear of the property

8 The Village Close Upper Arcott Bicester OX25 1QU

Ref. No: 15/02354/F

- Variation of conditions 2, 26, 27, 32, 33, 39, 40, 41, 42, 51, 52, 56, 58, 68 of 11/01494/OUT

Sites B C D And E MOD Bicester Murcott Road Upper Arcott

Ref. No: 15/00106/SO

- Variation of conditions 2, 26, 27, 32, 33, 39, 40, 41, 42, 51, 52, 56, 58, 68 of 11/01494/OUT

Sites B C D And E MOD Bicester Murcott Road Upper Arcott

Ref. No: 15/02159/OUT

- Discharge conditions 26 (masterplan and design code), 35 (levels), 43 (employment strategy), 47 (Construction Management Plan), 48(vi) (tree protection), 53 (vision splays), 54 (tracking), 55 (pedestrian, cycle and vehicle routes), 57 (Construction Travel Plan), 63 (water impact study), 64 (surface water discharge), 70 (programme of recording), 76 (Construction Environment Plan) and 77 (contamination) of 11/01494/OUT

- Sites B C D And E MOD Bicester Murcott Road Upper Arcott

Ref. No: 15/00490/DISC

All No Objection

### **132. Planning Decisions**

None.

### **133. Finance**

The current financial position of the Parish Council is shown in Appendix 1.

Cheques were signed as follows :-

|                              |          |          |
|------------------------------|----------|----------|
| Mr M Dempsey (miscellaneous) | (101454) | £1180.00 |
| Mr F Milloy (cleaning)       | (101455) | £ 140.00 |
| Protect Signs (speedwatch)   | (101456) | £188.40  |

### **134. Council Documents**

Copies of the Councils Standing order, Financial regulations, Safeguarding Policy, Asset register and Risk register were circulated for agreement in March.

### **135. Councillor's Report**

None present

### **136. Village Hall**

The VHC has about £8500 in its savings account, and it has about 44 lettings including regular weekly meetings. There is a Valentine's Dinner on 13<sup>th</sup> February and a Quiz Night on 19<sup>th</sup> February.

The Committee will not be holding a street party in June, but will hold a fete on the Bank Holiday weekend in August.

Current possible projects are secondary glazing, replacement of door locks and additional electricity sockets.

The Committee had spent £30 cleaning after Bardwell FC recently, and have now asked them to refund this payment and check the toilets after matches. A recent Health and Safety inspection raised a concern that untidy storage of equipment in the changing room could present a trip hazard.

### **137. Parish Council Matters**

The Clerk agreed to circulate Guidance on the neighbourhood Plan process.

The Clerk circulated copies of a CDC report into options to reduce the parking problems at Woodpiece Road, and asked that comments should be fed back to Cllr Hughes.

The Clerk explained that Piddington Parish Council were considering organising a bus to carry shoppers to the new Bicester Tesco's one day a week. The Council agreed that they would be interested in being part of this initiative.

### **138. Correspondence**

Abbey Fire Alarms have indicated that they will give a the parish Council a discount of 10% if they are recommended to another customer.

The Oxfordshire Rural Community Council has now changed its name to Oxfordshire Community First.

### **139. Public Participation**

The Clerk was asked to request that the army cleans the three 'Gate Guardians) at the entrances to its sites.

The Clerk was asked to ask OCC to arrange to clear the litter on highway verges between Arcott and Ambrosden.

### **140. Any Other Business**

None

### **141. Date of Next Meeting**

Tuesday 1<sup>st</sup> March 2016.

**Chairman**

**Arcott Parish  
Council**

**Monthly  
Financial  
Report**

Parish Council Meeting      02  
February  
2016

Payments  
processed  
since last  
meeting

£4,310.69

|           |                      |      |           |
|-----------|----------------------|------|-----------|
| 05-Jan-16 | Mr F Milloy          | 1450 | £140.00   |
| 05-Jan-16 | Mr J<br>Cooper       | 1451 | £2.33     |
| 05-Jan-16 | Glasdon              | 1452 | £209.96   |
| 15-Jan-16 | P J<br>Harrison      | 1453 | £2,450.00 |
| 03-Feb-16 | Mr M<br>Dempsey      | 1454 | £1,180.00 |
| 03-Feb-16 | Mr F Milloy          | 1455 | £140.00   |
| 03-Feb-16 | Protect<br>signs ltd | 1456 | £188.40   |

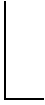
Receipts  
processed  
since last

£0.00

meeting

|                     |                            |                  |             |
|---------------------|----------------------------|------------------|-------------|
| Bank Reconciliation | Statement dated            | 30 December 2015 |             |
|                     | Current account            |                  | £122,315.48 |
|                     | Items not yet cleared:     |                  |             |
| Receipts            | Transfer ex Current A/c    | £75,000.00       |             |
| Payments            | Cambridge Building Society | £75,000.00       |             |
|                     | Mr F Milloy                |                  | £140.00     |
|                     | Mr J                       |                  | £2.33       |





|                      |           |
|----------------------|-----------|
| Cooper               |           |
| Glasdon              | £209.96   |
| P J<br>Harrison      | £2,450.00 |
| Mr M<br>Dempsey      | £1,180.00 |
| Mr F Milloy          | £140.00   |
| Protect<br>signs ltd | £188.40   |

Net Total    £118,004.79

## Action register

| Date    | Action  | Who by |
|---------|---|--------|
| 5/1/16  | Return to Cambridge Building Society all ID   | AD     |
| 3/11/15 | Quotes for VH heating   | JC     |
| 5/1/16  | Install o/s plug  | MB     |
| 2/2/16  | Quotes for bus shelter repairs  | PW     |
| 2/2/16  | Chase CDC removal of rubble   | AD     |
| 2/2/16  | Quote 10 Hi Vis vests   | MB     |
| 2/2/16  | Order speedwatch signs and gun  | AD     |
| 2/2/16  | Ask MD to change location of dog bin by VH and order/install dog bin in Lower Arccott | AD     |
| 2/2/16  | Ask OCC re extended speed limit and build out   | AD     |
| 2/2/16  | Advertise for volunteers for defib/ist aid training                                   | AD/LS  |
| 2/2/16  | Circulate guidance on neighbourhood Plans   | AD     |
| 2/2/16  | Comments on Parking in WPRd report  | all    |
| 2/2/16  | Ask army to clean Gate guardians  | AD     |
| 2/2/16  | Ask OCC to clear litter on road o/s Arccott boundaries                                | AD     |